

BROWN & KRUEGER, P.A.

REAL ESTATE INTAKE SHEET

DATE: _____

ATTORNEY: _____

AP'S ATTORNEY: _____

SELLER: _____

BUYER: _____

SPOUSE: _____

SPOUSE: _____

ADDRESS: _____

ADDRESS: _____

E-MAIL: _____

E-MAIL: _____

PHONE: _____ - _____ - _____ (W) he/she
 _____ - _____ - _____ (H)
 _____ - _____ - _____ (FAX)

PHONE: _____ - _____ - _____ (W) he/she
 _____ - _____ - _____ (H)
 _____ - _____ - _____ (FAX)

SOCIAL SECURITY # _____ - _____ - _____

SOCIAL SECURITY # _____ - _____ - _____

SOCIAL SECURITY # _____ - _____ - _____

SOCIAL SECURITY # _____ - _____ - _____

BUSINESS I.D. # _____

BUSINESS I.D. # _____

SELLER'S FORWARDING ADDRESS:

SEND TAX STATEMENTS TO:

LEGAL DESCRIPTION:

ADDRESS OF PROPERTY BEING PURCHASED:

RECEIVED FROM: _____

JOINT TENANTS []

UPDATE ABSTRACT []

TENANTS IN COMMON []

QUIT CLAIM DEEDS []

INDIVIDUAL []

WARRANTY DEED []

CONTRACT FOR DEED []

TITLE OPINION []

AFFIDAVIT OF SURVIVORSHIP []

BANK INVOLVED [] _____

ORDER DEATH CERTIFICATE []

REFINANCING []

AMORTIZATION SCHEDULE []

MORTGAGE & PROMISSORY NOTE []

REALTOR: _____

IS THERE A WELL? YES [] NO []

COMMISSION _____% AMOUNT \$ _____

IS THERE A PRIVATE SEPTIC SYSTEM?

YES [] NO []

HOMESTEAD? YES [] NO []

AMOUNT IN REALTOR'S TRUST \$ _____

SALE PRICE \$ _____

CLOSING AT: BROWN & KRUEGER, P.A. []

OTHER: _____

CLOSING DATE: _____ TIME: _____

COMMENTS: